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ABSTRACT

This publication lists 76 career materials in the Partnership for Academic and Career Education (PACE) collection that are available for loan to interested teachers, counselors, and others in Anderson, Oconee, and Pickens Counties, South Carolina, schools. The list cites 40 books, 7 videos, 12 periodicals or other professionally developed materials, and 17 handouts or other locally developed materials. Each citation contains these types of information, where applicable: author or source, title, place of publication and publisher, and date of publication. Topics include the following: work attitudes, career information, career information centers, skills employers want, career education in the middle/junior high school, emerging occupations, career counseling, job search education, home-based career education, career exploration, career choice, career opportunities, and mathematics for the workplace. (YLB)

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Partnership for Academic and Career Education (PACE)
Pendleton, SC

CAREER MATERIALS COLLECTION LIST

The materials listed below are available for loan to interested teachers, counselors and others in Anderson, Oconee and Pickens County schools. In addition, copies of most locally-developed materials are available free of charge through the PACE Office.

Tri-County Technical College also maintains a collection of materials on various mid-level technology careers which are not included in this list. These materials are available for circulation through the College's library and may be signed out by anyone in the local community.

For information on any of the materials listed below, please contact the PACE Office at 646-8361, ext. 2107.

BOOKS

1. American Society for Training and Development. America: Learning to Work for the 21st Century. Alexandria, VA: Author, 1989. (PACE collection)

2. American Society for Training and Development. America and the New Economy. Alexandria, VA: Author, 1991. (PACE collection)

3. Brewner, M. Attitudes on the Job. New York, NY: Educational Design, Inc., 1988. (PACE collection)

4. Boyle, K. and Whelden, E. Career Information in the Classroom: Workshop Guide for Infusing the Occupational Outlook Handbook: Columbus, OH: National Center for Research in Vocational Education, 1986. (PACE collection)

5. Brown, S. and Brown, D. Designing and Implementing a Career Information Center. Garrett Park, MD: Garrett Park Press, 1990. (PACE collection)

6. Campbell, R. and Thompson, M. Working Today and Tomorrow. St. Paul, MN: EMC Publishing, 1987. (PACE collection)

7. Carnevale, A., Gainer, L and Meltzer, A. Workplace Basics: The Skills Employers Want. Alexandria, VA: American Society for Training and Development, 1988. (PACE collection)

8. Cetron, M. Jobs of the Future: The 500 Best Jobs--Where They'll Be and How to Get Them. New York, NY: McGraw-Hill, 1984. (D. Walter collection)

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9. Chapman, E. The Fifty-Minute Career Discovery Program. Los Altos, CA: Crisp Publications, Inc., 1988. (PACE collection)

10. Eberts, M. and Gisler, M. Careers for Bookworms & Other Literary Types. Lincolnwood, IL: VGM Career Horizons, 1990. (D. Walter collection)

11. Evans, R., Hoyt, K. & Mangum, G. Career Education in the Middle/ Junior High School. Salt Lake City, UT: Olympus Publishing Co., 1973. (PACE collection)

12. Farr, J. M. and Martin, K. America's 50 Fastest Growing Jobs. Indianapolis, IN: JIST Works, Inc., 1991.

13. Feingold, S. and Miller, N. Emerging Careers: New Occupations for the Year 2000 and Beyond. Garrett Park, MD: Garrett Park Press, 1983. (PACE collection)

14. Feingold, S. Futuristic Exercises: A Workbook on Emerging Lifestyles and Careers in the 21st Century and Beyond. Garrett Park, MD: Garrett Park Press, 1989. (PACE collection)

15. Gale, B. and Gale, L. Discover What You're Best At. New York, NY: Simon and Schuster, 1982. (D. Walter collection)

16. Hull, D. and Prescott, C. High-Technology Careers: A Guide for Counselors. Waco, TX: Center for Occupational Research and Development, 1984. (PACE collection)

17. Kapes, J. and Mastie, M. A Counselor's Guide to Career Assessment Instruments. Alexandria, VA: The American Association for Counseling and Development, 1988. (PACE collection)

18. Kennedy, J. Career Book. Lincolnwood, IL: National Textbook Company, 1988. (PACE collection)

19. Kimeldorf, M. Job Search Education. New York, NY: Educational Design, Inc., 1988. (PACE collection)

20. Krannich, L. Careering and Re-Careering for the 1990's: The Complete Guide to Planning Your Future. Manassas, VA: Impact Publications, 1989. (PACE collection)

21. Krantz, L. The Jobs Rated Almanac. New York NY: Pharos Books, 1988. (D. Walter collection)

22. Mangum, G., Gale, G., Olsen, M., Peterson, E. & Thorum, A. Your Child's Career: A Guide to Home-Based Career Education. Salt Lake City, UT: Olympus Publishing Co., 1977. (PACE collection)

23. National Occupational Information Coordinating Committee. Using Labor Market Information in Career Exploration and Decision Making: A Resource Guide. Garrett, MD: Garrett Park Press, 1986. (PACE collection)

24. Petras, K. and Petras, R. Jobs '91. New York, NY: Prentice Hall Press, 1991. (PACE collection)

25. Pilkington, M. The Real-Life Aptitude Test. New York, NY: Pharos Books, 1987. (D. Walter collection)

26. Purkey, W. and Schmidt, J. Invitational Learning for Counseling and Development. Ann Arbor, MI: ERIC Counseling and Personnel Services Clearinghouse, 1990. (PACE collection)

27. Rettig, J. Careers: Exploration and Decision. Belmont, CA: David S. Lake Publishers, 1986. (D. Walter collection)

28. Russo, J. Careers Without College: No B.S. Necessary. White Hall, VA: Betterway Publications, Inc., 1985. (D. Walter collection)

29. Sacharov, A. Offbeat Careers: The Directory of Unusual Work. Berkeley, CA: Ten Speed Press, 1988. (D. Walter collection)

30. Schrank, L.W. How to Choose the Right Career. Lincolnwood, IL: VGM Career Horizons, 1991. (D. Walter collection)

31. Slater, E. ed. Career Directions. St. Paul, MN: EMC Publishing, 1991. (PACE collection)

32. Smith, C. Glamour Careers. New York, NY: Monarch Press, 1985. (D. Walter collection)

33. South Carolina Employment Security Commission. South Carolina Job Search Assistance Guide. Columbia, SC: Employment Security Commission, 1989. (PACE collection)

34. Southworth, S. Exploring High Tech Careers. New York, NY: Rosen Publishing Group, 1988. (PACE collection)

35. Towers Perrin and the Hudson Institute. Workforce 2000: Competing in a Seller's Market: Is Corporate America Ready? Atlanta, GA: Author, 1990. (PACE collection)

36. Union Carbide Corporation. Undereducated, Uncompetitive USA. Danbury, CT: Author, 1989. (PACE collection)

37. U.S. Department of Labor. The Southeast's 21st Challenge. Atlanta, GA: U.S. Department of Labor, Employment and Training Administration, 1990. (PACE collection)

38. U.S. Government Printing Office. Occupational Outlook Handbook. Washington, D.C.: Department of Labor, 1988. (Latest edition on order.) (PACE collection)

39. Wegmann, R., Chapman, R. and Johnson, M. Work in the New Economy: Careers and Job Seeking into the 21st Century. Indianapolis, IN: JIST Works, Inc., 1989. (PACE collection)

40. Wright, J. The American Almanac of Jobs and Salaries. New York, NY: Avon Books, 1987-88 edition. (D. Walter collection)

VIDEOS

41. American Society for Medical Technology. Clinical Laboratory Science: Career Opportunities. Washington, DC: Author, 1990. (PACE collection)

42. Frank Paxton Company. 21st Century Skills Series. Kansas City, MO: Author, 1988 (PACE collection)

43. Guidance Associates. Careers In Health Services: Opportunities for You. Mount Kisco, NY: Author, 1989. (PACE collection)

44. Industrial Technology Education Association. Women in the Machining Industry. Reston, VA: Author, 1988. (PACE collection)

45. National Tooling and Machining Association. Go For It: Careers in Tooling and Machining. Fort Washington, MD: Author, 1990. (PACE collection)

46. North American Veterinary Technician Association. The World of the Veterinary Technician. West Lafayette, IN: Author, 1990. (PACE collection)

47. Paseornek, M. Are You Ready? A Documentary Video About Career Planning for Youth. Dallas, TX: JCPenney Co., Inc., 1990. (PACE collection)

PERIODICALS/OTHER PROFESSIONALLY-DEVELOPED MATERIALS

48. Career Opportunities News newsletter published by Garrett Park Press. (PACE collection)

49. "Differences in Average Monthly Earnings by Educational Level" chart. (Adapted from: U.S. Department of Commerce, Bureau of Census, Current Populations Reports, 1990.) (PACE collection)

50. "Fastest Growing Jobs in the Southeast" chart. (Adapted from: U.S. Department of Labor. The Southeast's 21st Challenge. Altanta, GA: U.S. Department of Labor, Employment and Training Administration, 1990.) (PACE collection)

51. "Growth in Occupations, 1988-2000" chart. (Adapted from: Career Opportunities News, Garrett Park, MD: Garrett Park Press, 1990.) (PACE collection)

52. "How Does Highest Level of Education Completed Affect Earnings?" (Chart prepared by Career Opportunities News, Jan-Feb., 1991.) (PACE collection)

53. "How Valuable is Your Future?" brochure explaining tool & die making and mechanical engineering careers and earning potential. (Tool & Manufacturing Association, 1989.) (PACE collection)

54. "The Key to a Brighter Future: Your Career at Duke Power" brochure showing career opportunities with Duke Power Company. (PACE collection)

55. "Nuclear Medicine Technology" brochure published by the Society of Nuclear Medicine, 1990. (PACE collection)

56. Occupational Outlook Quarterly journal published by the U.S. Department of Labor, Bureau of Labor Statistics. (PACE collection)

57. "Pathways to Careers in Communication" brochure published by the Speech Communication Association, 1991. (PACE collection)

58. "Preparing for a Career in the Medical Laboratory" brochure published by the American Society of Clinical Pathologists, 1988. (PACE collection)

59. S.C Department of Education. Job Seeking. Columbia, SC: South Carolina Department of Education, 1982. (PACE collection)

HANDOUTS/OTHER LOCALLY-DEVELOPED MATERIALS

60. "Activities to Help Students Explore Technology Careers" (PACE handout, 1990.)

61. "A Career in the Technologies is as Easy as 1-2-3!" (PACE brochure, 1990.)

62. Carson, C. and Wallace, J. Mathematics for the Workplace: Applications from Engineering Technology.* (PACE, 1990)

63. Guide to Area Business Speakers: A Resource for Teachers and Counselors-2nd edition. (PACE, 1991)

64. Holton, L. and Wallace, J. Communications for the Workplace: Applications from Criminal Justice Technology.* (PACE, 1990)

65. "Issues in Education and Employment" quiz. (PACE, 1991)

66. Job ads handouts featuring local opportunities in mid-level technology careers. (PACE, 1990-91)

67. Jones, D. and Wallace, J. Mathematics for the Workplace: Applications from Medical Laboratory Technology.* (PACE, 1989)

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* All locally-developed curriculum modules contain information on the career area from which applications were derived.

68. Matching quiz on careers, education and salary. (PACE, 1991)

69. Nichols, G. and Wallace, J. Mathematics for the Workplace: Applications from Radiological Technology.* (PACE, 1990)

70. Nontraditional Careers Panel Video from the 1989 PACE Summer Institute. (PACE, 1989)

71. Powell, M. and Wallace, J. Mathematics for the Workplace: Applications from Textile Manufacturing. * (PACE, 1990)

72. Spelts, C. and Wallace, J. Mathematics for the Workplace: Applications from Insurance.* (PACE, 1990)

73. Stewart, G. and Wallace, J. Mathematics for the Workplace: Applications from Machine Tool Technology.* (PACE, 1991)

74. "Tech Prep: Selected Quotes, Statistics and Need Statements" compilation of career-related trends, educational statistics and other statements from various publications. (PACE, 1991)

75. Transparencies on mid-level technologies, workforce trends, relationship of engineering to engineering technology and other career-related topics. (PACE, 1989-91)

76. Williams, C. Marshall, R. and Wallace, J. Mathematics for the Workplace: Applications from Veterinary Technology.* (PACE, 1990)

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